



DISTRICT DEPUTY SEMIANNUAL REPORT
ON COUNCIL STATUS

JANUARY THROUGH JUNE
DEADLINE - JUNE 30

State/Province: _____

District No.: _____

(Print or type all information.)

Council #: _____ Location: _____ (City) _____ (State/Province) Date of Report: _____

COUNCIL DEADLINES

- Catholic Advertising Assessment - Deadline: January 10 for receipt at Supreme Council office.
- Survey of Fraternal Activity (Form #1728) - Deadline: January 31 for receipt at Supreme Council office.
- Semiannual Council Audit Report (Form #1295) - Deadline: February 15 for receipt at Supreme Council office.
- January Per Capita Tax Assessment - Deadline: April 10 for receipt at Supreme Council office.
- Columbian Award Application (Form #SP-7) - Deadline: June 30 for receipt at Supreme Council office.
- IRS Form 990 - Return of Organization Exempt From Income Tax - Deadline: Fifteenth day of the fifth month following the close of council's annual accounting period.

ORGANIZATION

1. Are council officers performing their duties as expected? Yes No
2. Do council officers regularly attend district meetings? Yes No
Number of district meetings held during January-June: _____
3. District deputy has inspected the council books and financial records. Yes No
4. District deputy certifies that records comply with the Order's laws and rules. Yes No

MEMBERSHIP

1. Is the council conducting an effective membership recruitment program? Yes No
2. Does the council utilize an Admission Committee? Yes No
3. Do the grand knight and financial secretary reconcile the membership transactions reported by the Supreme Council office on the monthly Grand Knight's Membership and Financial Statement (Form #1189) and the Council Billing Statement (Form #F056)? Yes No
4. Has the council implemented an organized membership retention program? Yes No

INSURANCE PROMOTION

1. Is a field agent assigned to this council? Yes No
2. Is the council conducting an overall insurance promotion program? Yes No
3. Is the financial secretary providing copies of the Membership Document (Form #100) to the agent immediately following First Degree? Yes No
4. Does the field agent participate in council functions? Yes No
5. Do you expect this council to achieve it's insurance member quota? Yes No

SERVICE PROGRAM

1. Is this council operating under the recommended Service Program structure? Yes No
Status of program: Excellent Good Fair
2. Does this council sponsor a Columbian Squires circle? Yes No
Status of circle: Good Fair Inactive
3. Is council interested in instituting or reactivating a Columbian Squires circle? Yes No
If yes, Contact Name: _____ Membership Number: _____
Address _____
4. Will this council earn Star Council? Likely Unlikely

NEW COUNCIL DEVELOPMENT

1. Number of parishes being served by the council: _____
2. Is there a Round Table serving each Parish? (If your council serves more than one Parish.) Yes No
3. Could a new council be developed in this area? Yes No
If yes, please identify the site: _____

OVERALL STATUS (Identify the council strengths and weaknesses):

District deputy recommendations suggested to council leadership for the next fraternal year: _____

Signed: _____ District Deputy #

Street Address _____

City and State or Province _____ Zip or Postal Code _____